



UNIFORM SCHENGEN INVITATION VISA

Visa Type:	Uniform Schengen Visa (type "C")
Length of stay:	up to 90 days over a 180 days period
Entrances:	1, 2 or multiple entries
Time requirements for submitting the application:	no earlier than six months and at the latest 15 calendar days before the start of the planned trip
Deadline for completion of the procedure:	15 days extendable up to 45, in the cases provided for by Article 23 of the Visa Code
Reference legislation:	<ul style="list-style-type: none">• Regulation (EC) No. 810/2009 and subsequent amendments (Visa Code), as well as the Visa Code Practical Manual and its annexes;• Interministerial Decree No. 850/2011, Annex A, point 6

GENERAL OVERVIEW

The Uniform Schengen Visa by invitation allows foreigners to enter the Schengen area for a short stay at the invitation of government authorities, bodies and institutions, as well as significant public or private organizations, to participate in political, scientific and cultural events.

Visa applicants are advised to consider the following:

- the visa applicant must be physically present at the Embassy at the time of submitting the application;
- The Embassy reserves the right to invite the applicant for a personal interview and/or request additional documents to supplement the visa application, if deemed necessary for a more thorough evaluation of the application.

CHECKLIST OF SUPPORTING DOCUMENTS

1	Uniform Schengen Visa Application Form duly completed online (https://e-applicationvisa.esteri.it/index.html), printed with barcode and signed in original by the interested party.
2	A recent (no older than six months) passport-sized photo with a white background ICAO
3	Original passport. <ul style="list-style-type: none">• the passport issue date must not be older than 10 years;• the passport must be valid for at least 90 days from the expiry date of the requested visa;• The passport must contain at least two blank pages.
4	Photocopy of passport.
5	Proof of residence documentation. <p>The proof of residence documentation ONLY for Uzbek citizens is as follows:</p> <ul style="list-style-type: none">• Uzbek identity card/domestic passport;• Certificate of residence downloadable from the portal https://my.gov.uz. <p>The proof of residence documentation ONLY for non-Uzbek citizens residing in Uzbekistan is as follows:</p> <ul style="list-style-type: none">• A valid and up-to-date residence permit issued by the competent authorities of the Republic of Uzbekistan. The original residence permit must be presented at the visa counter, along with a photocopy to be attached to the visa application. It is preferable that the residence permit



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	<p>be valid for at least 90 days after the return date.</p> <ul style="list-style-type: none">work permit issued by the "Migration Agency under the Cabinet of Ministers of the Republic of Uzbekistan";Employment certificate and salary downloadable from the portal https://my.gov.uz;Certificate issued by the visa applicant's employer, with original signature and stamp, accompanied by a copy of the signatory's passport and Uzbek identity card. The signature on the certificate must match the signature on the Uzbek passport/identity document. The certificate must state the applicant's place of employment and residential address. If the visa applicant runs a business, a copy of the Chamber of Commerce registration and/or business license must be attached. However, if the visa applicant is not employed and is dependent on a family member, the same documents relating to the dependent family member must be attached to the application, along with a signed original statement from the family member certifying that the visa applicant is dependent, and a copy of the family member's Uzbek passport/identity document;Rental agreement or property certificate proving the visa applicant's residency in Uzbekistan, along with electricity and water bills for the last three months in their name. If the visa applicant is not a tenant or owner, they must submit the same documentation in the name of the family member with whom they live, in addition to a copy of the cohabiting family member's passport or identity card.
6	Photocopies of previous Schengen visas issued in the last 3 years.
7	A cover letter and motivation letter signed in original by the visa applicant, detailing the purpose of the trip, length of stay, dates, and itinerary.
8	<p>Documentation issued by the employer in Uzbekistan.</p> <ul style="list-style-type: none">Travel authorization letter, which must indicate the following:<ul style="list-style-type: none">name and qualification of the visa applicant;name, qualification and contact details of the signatory;monthly salary received by the visa applicant and start date of employment;no objection to travel to Italy, specifying the dates;purpose of the trip and detailed information regarding the event to which the visa applicant has been invited;possible assumption of travel and accommodation expenses in Italy;expected date for resuming work activity.Photocopy of the signatory's passport and/or identity card.Documentation certifying the visa applicant's socioeconomic status (electronic employment record and salary) must be submitted through the my.gov.uz and/or my.soliq.uz citizen portals. Documentation not provided through these portals will be considered unreliable.Photocopy of the Chamber of Commerce registration and/or commercial license. <p>If the visa applicant is self-employed or the owner of a commercial business, a company registration certificate and/or a commercial license certifying ownership of the business in question are required.</p> <p>If the visa applicant is not working and is dependent on a family member, the following documents are required:</p> <ul style="list-style-type: none">letter of authorization for the visa and travel, signed in original by the family member, stating the following:<ul style="list-style-type: none">full name of the visa applicant;full name and contact details of the signatory;kinship relationship;declaration of assumption of all expenses necessary for the trip;expected date of return to Uzbekistan.Certificate of civil status (e.g. marriage certificate or birth certificate) certifying the relationship between the visa applicant and the dependent family member.



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	<ul style="list-style-type: none">• copy of the signatory's Uzbek passport/identity card. <p>IMPORTANT: <u>Visa applicants cannot sign documents certifying their own employment and financial status.</u></p>
9	<p>Documents to be provided by the host government authority/body/institution based in Italy.</p> <ul style="list-style-type: none">• Invitation letter in Italian, containing detailed information about the event.• Copy of the identity document of the person who signed the invitation letter.
10	<p>Documents proving possession of adequate financial means in Uzbekistan.</p> <p><i>If the visa applicant is employed, the following documents are required:</i></p> <ul style="list-style-type: none">• A bank statement updated to the last three months for the personal account into which the salary is paid. If the visa applicant is self-employed or owns a business, a company registration certificate and/or a business license proving ownership of the business is required, in addition to personal and business bank statements. All bank statements must be printed on bank letterhead and bear the original bank stamp in liquid ink.• internationally accepted credit/debit card statement updated within the last three months;• Employment certificate and salary downloadable from the portal https://my.gov.uz;• any other document supporting proof of adequate financial means during the intended stay (e.g. bank statements from any additional current accounts). <p><i>If the visa applicant is not working and is dependent on a family member, the following documents are required:</i></p> <ul style="list-style-type: none">• A bank statement updated to the last three months for the family member's personal account, into which the salary is paid. If the family member for whom the visa applicant is dependent is self-employed or owns a business, the company's Chamber of Commerce registration and/or business license certifying ownership of the business in question is required, in addition to personal and business bank statements. All bank statements must be printed on bank letterhead and bear the original liquid ink stamp of the bank;• employment certificate attesting salary received by the family member on whom the visa applicant is dependent, downloadable from the portal https://my.gov.uz;• any other document supporting proof of adequate financial means during the intended stay (e.g. bank statements from any additional current accounts). <p>IMPORTANT: <u>Only bank statements issued by credit institutions located in the Republic of Uzbekistan, with a liquid ink stamp, will be taken into consideration (bank statements must not be older than 10 working days from the date of submission of the visa application).</u></p>
11	<p>Certificate of health insurance coverage for the entire period of stay in the Schengen Area.</p> <p><i>The insurance policy must provide a minimum coverage of €30,000.00, valid throughout the Schengen Area, and must include emergency hospitalization, repatriation for medical reasons, urgent medical care, emergency hospital care, death, and repatriation of the deceased.</i></p>
12	<p>Proof of accommodation.</p> <p><i>Availability of accommodation can be proven as follows:</i></p> <ul style="list-style-type: none">• booking confirmation at the accommodation facility.
13	<p>Round trip flight booking.</p> <p><i>If the applicant is a minor, his or her name must be indicated on hotel and flight reservations, along with the full names of the accompanying parents.</i></p> <p><i>If the visa applicant intends to travel to other Schengen countries in addition to Italy, based on the declarations made in the cover letter (point 7), he or she must also attach flight and/or train reservations for travel to the other countries.</i></p> <p>IMPORTANT: <u>The Visa Office will only process applications submitted no more than six months before the intended travel date and no later than 15 calendar days before the intended travel date. Applications submitted outside the aforementioned time limits will be immediately rejected by the reception staff at the counter. If the application has already been entered into the IT system, the Visa Office will issue the citizen a simplified decision declaring the application inadmissible, return the attached documents, delete</u></p>



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	<u>the biometric data from the system (if acquired), and refund any fees collected.</u>
14	<p>Checklist of supporting documents.</p> <p><i>The visa applicant must submit this checklist, written in both Italian and a foreign language they understand. The checklist must be printed by the visa applicant and signed in original.</i></p> <p><i>In the event of any discrepancies in interpretation between the version originally drafted in Italian and any other version drafted in any other language, the original Italian version shall prevail.</i></p>

DECLARATION:

I understand that failure to submit ALL the documents listed above may result in the denial of my visa application, and that submitting all the documentation listed herein does not automatically guarantee the issuance of a visa.

I understand that the Italian Embassy in Tashkent reserves the right to request additional documents to supplement the visa application, if deemed necessary for a more thorough evaluation of the application.

I understand that the administrative process for processing my visa application must be completed within 15 calendar days (45 days, where applicable, pursuant to Article 23 of the Visa Code) and that my passport will not be returned until the final decision on visa issuance or denial has been issued.

I am aware that, with regard to the interpretation of the contents of this document, in the event of any discrepancies in interpretation between the version originally drafted in Italian and any other version drafted in any other language, the original version in Italian shall prevail.

I, the undersigned, declare that I have read the information on the protection of personal data relating to the issuance of entry visas for Italy and the Schengen area (General Data Protection Regulation/GDPR (EU) 2016/679, art. 13) available on the website of the Ministry of Foreign Affairs and International Cooperation.	<u>Initials:</u>
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Email address (print)	Mobile number
Place and date	Visa applicant's signature (parents' signature in the presence of minors)