



Italian Embassy
Tashkent

UNIFORM SCHENGEN VISA FAMILY MEMBERS OF EU CITIZENS

Visa Type:	Uniform Schengen Visa (type "C") for tourism (visiting family/friends) or National Visa (type "D") for family reasons
Length of stay:	up to 90 days over a 180 days period (Uniform Schengen Visa) or from 91 to 365 days (National Visa)
Entrances:	1, 2 or multiple entries
Time requirements for submitting the application:	no earlier than six months and at the latest 15 calendar days before the start of the planned trip
Deadline for completion of the procedure:	15 days extendable up to 45 in the cases provided for by Art. 23 of the Visa Code, for the Uniform Schengen Visa, and 30 days for the National Visa
Reference legislation:	<ul style="list-style-type: none">Articles 14, 24 and Annex II of Regulation (EC) No. 810/2009 and subsequent amendments (Visa Code)Part II, point 6 and Part III of the Practical Manual, as well as Annex 14 of the Practical ManualInterministerial Decree No. 850/2011, Annex A, points 10 and 19

GENERAL OVERVIEW

The Uniform Schengen Visa for Tourism allows a foreign citizen who is a family member of an EU citizen to enter the Schengen Area for tourism purposes for a short stay of no more than 90 days within 180 days. If the foreign family member of an EU citizen intends to stay in Italy for a period exceeding 90 days, they must apply for a National Visa (type "D") for family reasons. A national visa for more than 90 days is intended for the permanent relocation of the non-EU citizen to Italy together with the EU citizen who is returning home, or for the purpose of family reunification with the EU citizen already residing in Italy.

- **Foreign citizens who are family members of EU citizens and who require a Schengen visa for tourism** must demonstrate:
to accompany the EU citizen on a short trip not exceeding 90 days in any 180-day period. To this end, the Visa Office will evaluate the declarations contained in the covering letter signed by the EU citizen and the flight reservations in both the foreigner's name and the EU citizen's name;
or
- to join the EU citizen already in Italy for a stay of no more than 90 days within 180 days. To this end, the Visa Office will evaluate the declarations made in the covering letter signed by the EU citizen and proof of accommodation (see point 10 of the checklist below).

Foreign citizens who are family members of EU citizens and who require a National Visa for family reasons must demonstrate:

- The intention to permanently move to Italy for a stay exceeding 91 days for the purpose of family reunification with the EU citizen. In this case, the visa applicant must use a type D national visa for family reasons to enter Italy and, once in Italy, within 8 working days of initial entry, must apply for a residence permit by contacting the competent Police Headquarters in the metropolitan city/province where the EU citizen family member legally resides. To this end, the Visa Office will evaluate the declarations made in the accompanying letter signed by the EU citizen, which also prove the EU citizen's residence in Italy (see point 10 of the checklist below).

It is important to note that, pursuant to Articles 2 and 3 of Directive 2004/38/EC of the European Parliament and of the Council, ONLY the categories listed below can benefit from the status of foreign family members of Italian/EU citizens eligible to exercise the right to family unity:

- a) the spouse;
- b) the partner with whom the Union citizen has entered into a civil union in accordance with the legislation of the Member State of nationality of the EU citizen, and in compliance with the conditions laid down by the relevant legislation of the host Member State;
- c) direct descendants under the age of 21 or dependents and those of the spouse or partner referred to in letter b);
- d) dependent direct ascendants and those of the spouse or partner referred to in letter b).

The above mentioned categories are entitled to benefit from the following prerogatives and exemptions: priority and free processing of their applications, requesting an appointment directly via email to visti.tashkent@esteri.it; exemption from the requirement to submit documentation proving their socioeconomic and financial situation (they are exempt from completing boxes 21, 22, 31, 32, and 33 of the application form); exemption from the requirement to submit a travel health insurance certificate; only in exceptional circumstances will a travel document valid for more than 10 years be accepted.

Foreigners who do not fall into any of the above-mentioned categories of family members of EU citizens, or foreign family members of EU



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citizens who are not travelling with the EU citizen or whose travel is not aimed at reunification, are not entitled to benefit from the above-mentioned prerogatives and exemptions.

The Italian Embassy in Tashkent will only process visa applications that meet the eligibility and admissibility requirements.

ADMISSIBILITY

The visa application is **admissible** if it meets the following requirements:

1. with reference to the passport:
 - must be recognized by Italy;
 - must have been issued no earlier than 10 years ago;
 - must be valid for at least 90 days from the expiration date of the requested visa;
 - must contain at least two free pages inside;
2. With reference to territorial jurisdiction, visa applicants must be legally and permanently resident in the territories of the Republic of Uzbekistan.

The proof of residence documentation ONLY for Uzbek citizens is as follows:

- Uzbek identity card/ domestic passport;
- Certificate of residence downloadable from the portal <https://my.gov.uz>.

The proof of residence documentation ONLY for non-Uzbek citizens residing in Uzbekistan is as follows:

- A valid and up-to-date residence permit issued by the competent authorities of the Republic of Uzbekistan. The original residence permit must be presented at the visa counter, along with a photocopy to be attached to the visa application. It is preferable that the residence permit be valid for at least 90 days after the return date.
 - work permit issued by the Migration Agency under the Cabinet of Ministers of the Republic of Uzbekistan;
 - Employment certificate and salary downloadable from the portal <https://my.gov.uz>;
 - Certificate issued by the visa applicant's employer, with original signature and stamp, accompanied by a copy of the signatory's passport and Uzbek identity card. The signature on the certificate must match the signature on the Uzbek passport/identity document. The certificate must state the applicant's place of employment and residential address. If the visa applicant runs a business, a copy of the Chamber of Commerce registration and/or business license must be attached. However, if the visa applicant is not employed and is dependent on a family member, the same documents relating to the dependent family member must be attached to the application, along with a signed original statement from the family member certifying that the visa applicant is dependent, and a copy of the family member's Uzbek passport/identity document;
 - Rental agreement or property deed proving the visa applicant's residency in Uzbekistan, along with electricity and water bills for the last three months in their name. If the visa applicant is not a tenant or owner, they must submit the same documentation in the name of the family member with whom they live, in addition to a copy of the cohabiting family member's passport or identity card.
3. Italy (or Norway, Malta, and Slovenia, as represented countries) must be the main destination of the trip. If the trip includes multiple destinations within the Schengen Area, the foreign citizen may contact the Italian Embassy only if Italy (or one of the aforementioned represented countries) is the Schengen State in which they intend to spend most of their time in the Schengen Area or the Schengen State of first entry.

Applications not meeting the above eligibility requirements will be immediately rejected by the staff at the counter.

INADMISSIBILITY

The visa application is **acceptable** if it meets the following requirements:

1. submission of the application no later than six months before the intended travel date and no later than 15 calendar days before the intended travel date;
2. application form completed and signed in the original and in the presence of the interested party;
3. valid travel document, both original and photocopy, to be attached to the application;
4. a passport-sized photo;
5. Payment of visa fees (unless exempt) in cash in USD. Banknotes must be free of creases, tears, or imperfections;
6. Fingerprinting. However, children under 12, those with even temporary physical disabilities (duly certified by a medical certificate), heads of state and government and members of foreign governments with their delegations on official missions, as well as sovereigns



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and other important members of royal families on official missions, are exempt.

If the aforementioned eligibility requirements are not met, the application will be immediately rejected by the reception staff at the counter. If the application has already been entered into the IT system, the Visa Office will issue the citizen a simplified decision declaring the application inadmissible, return the attached documents, delete the biometric data from the system (if acquired), and refund any fees collected.

The passport will not be returned until a final decision on the visa has been made, given that the maximum processing time for a Schengen visa application is 15 days, extendable up to 45 days in the cases provided for (Article 23 of the Visa Code), and 30 days for a National Visa for family reunification.

Visa applicants must proceed as follows:

- book the appointment directly via email to visti.tashkent@esteri.it;
- strictly follow the instructions in this document in order to reduce the duration of the procedure to the minimum necessary;
- Please clearly and thoroughly explain the reason for the trip and the itinerary in the letter written by the EU citizen family member (see point 6). Furthermore, while visa applicants are allowed to make specific requests regarding the duration of the visa, the number of days, and the number of entries, as per accommodation and return flight reservations, these requests cannot be guaranteed to be satisfied at the time of visa issuance, given that all decisions are made by Visa Issuing Officers after a thorough evaluation of the application, the attached documentation, and the declarations provided.

Additionally, visa applicants are advised to take the following into account:

- the visa applicant must be physically present at the Embassy at the time of submitting the application;
- If the visa applicant is under 18 years of age, both parents must be physically present at the Embassy at the time of submitting the visa application, together with the applicant;
- The Embassy reserves the right to invite the applicant for a personal interview and/or to request additional documents to supplement the visa application, if deemed necessary for a more in-depth evaluation of the application;
- Although Schengen visas allow their holders to enter and travel within all Schengen States, travelers are strongly advised to strictly adhere to the declared itinerary and the relevant accommodation and flight reservations submitted when applying for a visa, so that the information provided and the reservations submitted can be considered reliable (for applicants obtaining a visa for a stay of 90 days in any 180-day period, the travel itinerary and reservations for the first trip will be taken into account).

CHECKLIST OF SUPPORTING DOCUMENTS

1	Uniform Schengen Visa Application Form duly completed online (https://e-applicationvisa.esteri.it/index.html), printed with barcode and signed in original by the interested party. <i>For minors under 18, the form must be signed in original by both parents at the Embassy when submitting the application to the designated Official. Both parents and the minor must be physically present at the Embassy.</i>
2	A recent (no older than six months) passport-sized photo with a white background ICAO
3	Original passport. <ul style="list-style-type: none">• the passport issue date must not be older than 10 years;• the passport must be valid for at least 90 days from the expiry date of the requested visa;• The passport must contain at least two blank pages.
4	Photocopy of passport.
5	Proof of residence documentation. <i>The proof of residence documentation ONLY for Uzbek citizens is as follows:</i> <ul style="list-style-type: none">• Uzbek identity card/domestic passport;• Certificate of residence downloadable from the portal https://my.gov.uz. <i>The proof of residence documentation ONLY for non-Uzbek citizens residing in Uzbekistan is as follows:</i> <ul style="list-style-type: none">• A valid and up-to-date residence permit issued by the competent authorities of the Republic of Uzbekistan. The original residence permit must be presented at the visa counter, along with a photocopy to be attached to the visa application. It is preferable that the residence permit



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	<p>be valid for at least 90 days after the return date.</p> <ul style="list-style-type: none">• work permit issued by the “Migration Agency under the Cabinet of Ministers of the Republic of Uzbekistan”;• Employment certificate and salary downloadable from the portal https://my.gov.uz;• Certificate issued by the visa applicant's employer, with original signature and stamp, accompanied by a copy of the signatory's passport and Uzbek identity card. The signature on the certificate must match the signature on the Uzbek passport/identity document. The certificate must state the applicant's place of employment and residential address. If the visa applicant runs a business, a copy of the Chamber of Commerce registration and/or business license must be attached. However, if the visa applicant is not employed and is dependent on a family member, the same documents relating to the dependent family member must be attached to the application, along with a signed original statement from the family member certifying that the visa applicant is dependent, and a copy of the family member's Uzbek passport/identity document;• Rental agreement or property deed proving the visa applicant's residency in Uzbekistan, along with electricity and water bills for the last three months in their name. If the visa applicant is not a tenant or owner, they must submit the same documentation in the name of the family member with whom they live, in addition to a copy of the cohabiting family member's passport or identity card.
6	<p>Original visa application letter from EU citizen family member.</p> <p>The letter must be addressed to the Visa Office of the Italian Embassy in Tashkent, specifying the travel dates, itinerary, and duration of the requested visa, as well as the address where the non-EU family member will be staying. To qualify for family member status of an EU citizen, the letter must state that the foreign citizen will be traveling with the EU citizen, or will join the EU citizen at his or her place of residence in Italy, or will permanently move to Italy to join the EU citizen and stay at his or her home.</p>
7	<p>Photocopies of previous Schengen visas issued in the last 3 years.</p>
8	<p>Certificate of kinship, both original and photocopy.</p> <ul style="list-style-type: none">• With particular reference to the spouse of an EU citizen, the following must be considered:<ul style="list-style-type: none">– if the applicant is married to an Italian citizen REGISTERED in the Registry of Italians Resident Abroad (AIRE), the latter must declare this in the letter at point 6;– if the applicant is married to an Italian citizen NOT REGISTERED in the Registry of Italians Resident Abroad (AIRE), the marriage certificate issued by the competent Italian Municipality must be presented, together with the letter in point 6. The marriage certificate must not be older than 6 months;– If the applicant is married to a citizen of an EU member state other than Italy, the marriage certificate must be submitted, both in original and in photocopy, no older than 6 months, issued by the competent government authorities of the EU member state and certified by consulate or apostille. This certificate must be translated into Italian. For translations from Uzbek and Russian, please refer to the information at the following link: https://ambtashkent.esteri.it/it/servizi-consolari-e-visti/servizi-per-il-cittadino-foreigner/legalizzazione-e-traduzione-dei-documenti/. <p>If the certificate is older than 6 months, the visa applicant must submit a recent declaration (no older than 6 months) issued in English by the diplomatic-consular representation of the EU Member State of citizenship, accredited in Uzbekistan, certifying that the marriage has been registered in the registry offices of the competent authorities of the Member State and that the visa applicant, a foreign citizen, and the EU citizen are still married.</p> <ul style="list-style-type: none">• As regards ascendants and descendants, birth certificates attesting the names of both parents and children must be presented, with consular legalization or Apostille. <p><u>All family relationship certificates, if issued by authorities in non-EU countries, must be legalized by the competent Italian diplomatic or consular representation accredited in the country where the certificate was issued. If the certificates were issued by authorities based in countries that are party to the 1961 Hague Convention, which abolished the requirement for legalization of foreign public documents, an apostille may replace the aforementioned legalization. To this end, the applicant must contact the competent authorities of the country where the institution that issued the certificate is based.</u></p> <p>All certificates must be translated into Italian. For translations from Uzbek and Russian, please refer to the information at the following link: https://ambtashkent.esteri.it/it/servizi-consolari-e-visti/servizi-per-il-cittadino-foreigner/legalizzazione-e-traduzione-dei-documenti/</p>
9	<p>Photocopies of the EU citizen's passport and residence permit/registration (if applicable).</p>
10	<p>Proof of accommodation.</p> <p>Availability of accommodation can be proven as follows:</p> <ul style="list-style-type: none">• booking confirmation at the accommodation facility;• Invitation from a citizen (Italian or foreign with a residence permit) legally resident in Italy. The inviter must duly complete and sign the



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"Private Accommodation Invitation Form," indicating the full address of the accommodation and their telephone and email contact information. A photocopy of the inviter's passport/ID card and residence permit (if a foreign citizen) residing in Italy must be attached to the invitation form. If the accommodation is rented, a copy of the rental contract certified by the competent Italian authorities must be attached. If the inviter is the owner of the accommodation, copies of the following documentation must be attached:

- property deed;
- or
- land registry certificate issued by the Revenue Agency;
- or
- Certificate of registered residence issued by the Ministry of the Interior.

If, based on the statements made in the letter under point 6, the travel itinerary includes other Schengen states in addition to Italy. The visa applicant will have to demonstrate the availability of accommodation in the other Schengen states to which he/she intends to travel by presenting the same documentary evidence mentioned above.

If the applicant is a minor, his or her name must be indicated on the hotel and flight reservations, in addition to that of the accompanying parents.

11 Round trip flight booking.

If the visa applicant is a minor, his or her name must be included on hotel and flight reservations, along with the full names of any accompanying parents.

If the visa applicant intends to travel to other Schengen countries in addition to Italy, based on the declarations made in the letter under point 6, he or she must also attach flight and/or train reservations for travel to the other countries.

To prove that the non-EU citizen intends to travel to Italy with the EU citizen family member, the latter's plane ticket must also be presented.

IMPORTANT: The Visa Office will only process applications submitted no more than six months before the intended travel date and no later than 15 calendar days before the intended travel date. Applications submitted outside the aforementioned time limits will be immediately rejected by the reception staff at the counter. If the application has already been entered into the IT system, the Visa Office will issue the citizen a simplified decision declaring the application inadmissible, return the attached documents, delete the biometric data from the system (if acquired), and refund any fees collected.

12 If the applicant is a minor (under 18 years of age), a direct descendant of the foreign spouse of an EU citizen, the following must be attached to the visa application:

- photocopies of passports and Uzbek identity cards/residence permits of parents or legal guardians;
- letter of authorization for the minor's travel, signed in original by both parents, declaring the purpose of the trip, the destination, the itinerary and the dates of entry and exit into/from the Schengen Area;
- If the minor will be accompanied on the trip by only one parent, the other parent, after submitting the application to the Embassy, must proceed as follows:
 - You will have to request an appointment at the Visa Office of the Italian Embassy in Tashkent via e-mail (visti.tashkent@esteri.it);
 - on the day of the appointment, you will have to complete and sign the "Parents Consent Form For Children Under 18" in the presence of the Delegated Official;
 - obtain the authentication of the signature on the Form by the Official at the Embassy;
 - If the parent who must consent to the minor's travel is absent at the time of submitting the visa application because they are temporarily or permanently residing in another foreign country, they must contact the Italian diplomatic-consular mission with territorial jurisdiction in the place of temporary/permanent stay/residence to submit the aforementioned form and have their signature certified. In such circumstances, it will be sufficient to submit the form to the Visa Office in Tashkent, along with the signature certified by the Italian diplomatic-consular mission accredited in the foreign country;
 - If the parent who is required to consent to the minor's travel is absent due to death, it will be essential to attach to the visa application the death certificate apostilled pursuant to the 1961 Hague Apostille Convention (please note that Uzbekistan is a signatory to the aforementioned Convention), or legalized by the Italian diplomatic-consular authority accredited in the country in which the aforementioned certificate was issued (if this country is not a signatory to the aforementioned Convention). The certificate must be translated into Italian. For translations from Uzbek and Russian, please refer to the information at the following link: <https://ambtashkent.esteri.it/it/servizi-consolari-e-visti/servizi-per-il-cittadino-foreigner/legalizzazione-e-traduzione-dei-documenti/>;
- The minor's birth certificate, both the original and a photocopy (the original will be returned immediately), showing the names of the parents. The certificate must be translated into Italian. For translations from Uzbek and Russian, please refer to the information at the following link: <https://ambtashkent.esteri.it/it/servizi-consolari-e-visti/servizi-per-il-cittadino-foreigner/legalizzazione-e-traduzione-dei-documenti/A>



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birth certificate is not required if the parents' names are listed on the minor's passport.

IMPORTANT: Original documents and/or certified copies will be returned as long as a photocopy is available to attach to the visa application.

13 Checklist of supporting documents.

The visa applicant must submit this checklist, written in both Italian and a foreign language they understand. The checklist must be printed by the visa applicant and signed in original.

In the event of any discrepancies in interpretation between the version originally drafted in Italian and any other version drafted in any other language, the original Italian version shall prevail.

DECLARATION:

I understand that failure to submit ALL the documents listed above may result in the denial of my visa application, and that submitting all the documentation listed herein does not automatically guarantee the issuance of a visa.

I understand that the Italian Embassy in Tashkent reserves the right to request additional documents to supplement the visa application, if deemed necessary for a more thorough evaluation of the application.

I understand that the administrative process for processing my visa application must be completed within 15 calendar days (45 days, where applicable, pursuant to Article 23 of the Visa Code) and that my passport will not be returned until the final decision on visa issuance or denial has been issued.

I am aware that, with regard to the interpretation of the contents of this document, in the event of any discrepancies in interpretation between the version originally drafted in Italian and any other version drafted in any other language, the original version in Italian shall prevail.

I, the undersigned, declare that I have read the information on the protection of personal data relating to the issuance of entry visas for Italy and the Schengen area (General Data Protection Regulation/GDPR (EU) 2016/679, art. 13) available on the website of the Ministry of Foreign Affairs and International Cooperation.

Initials:

Email address (print)

Mobile number

Place and date

Visa applicant's signature
(parents' signature in the presence of minors)